

SPRINGFIELD CHRISTIAN ACADEMY

Parent Handbook

*Train up a child in the way he should go, And when he is old he will not depart
from it. (Proverbs 22:6)*

THE LEARNING PROGRAM

Our program serves children ages 6 weeks through 4 years of age. Our preschoolers use A BEKA Nursery Curriculum, while 3 and 4 year olds use the A BEKA Kindergarten Curriculum. This curriculum emphasizes basic skills such as colors, numbers, shapes and the alphabet. The program provides biblical instructions, athletic fundamentals and drills, academic reinforcement, promotes teamwork and discipline, as well as creative summer themes with hands on activities.

Facility Operations

Springfield Christian Academy operates Monday thru Friday from 6am to 6:30pm, from January to December.

Springfield Christian Academy's Holiday Schedule

Labor Day – Monday, September 7, 2015

Thanksgiving – Wednesday November 25, 2015- Friday, November 27, 2015

Christmas Holiday – Wednesday, December 23,2015 - Friday, December 25,2015

New Year's Holiday –Wednesday, December 30,2015 - Friday, January 1,2016

Dr. Martin L. King, Jr. Day - Monday, January 18, 2016

Teacher Professional Development Day - Friday, March 18, 2016

Good Friday – March 25, 2016

Memorial Day - Monday, May 30, 2016

SBC - Sabbatical - July 4-8, 2016

Tuition costs are averaged over the year; therefore, full tuition is due these weeks with the exception of Sabbatical. During Thanksgiving, Christmas and New Year's Break tuition cost will be 50%. (Children who receive Childcare Subsidies are required to pay their normal rate). If a holiday falls on a weekend, we will be closed on a designated alternative day that will be announced in advance. When you enroll your child you will need to declare the normal hours that your child will attend. This will help us to ensure adequate staffing. We do not allow parents to bring children to school during nap time hours of 11:00 a.m. - 2:00 p.m.

This causes a major disruption to the children who are already resting. Children are only allowed to attend school for up to 10 hours per day.

SPRINGFIELD CHRISTIAN ACADEMY'S ENROLLMENT/ ADMISSION PROCEDURE

Required Forms: There are several forms that must be completed and returned before your child may be admitted to the program. There are **NO** exceptions. This is to ensure compliance with state regulations and to make sure we are providing the best possible care for all children. All forms must be updated annually, or immediately upon any changes.

For each child, a signed copy of the following should be on file:

- Application for Admission
- Tuition schedule that specifies the standard fees, late fees, and credit available
- Medical/Liability Release Form
- Vehicle emergency/ Medical Form
- Children's Record
- State of Georgia Immunization Record (Form 3231)*
- Parent Handbook Acknowledgement Form
- Permission to Administer Topical Medication, if applicable
- Infant Feeding plan (for children under the age of 13 months)
- Photo consent

If your child requires any special treatment or services, these requirements should be clearly defined in writing before your child's first day.

Springfield Christian Academy will consider students for enrollment upon receipt of the following:

1. Contact childcare office to schedule a tour at (770)929-1813. Facility tours are conducted from 9-11am and from 3-5pm on Tuesdays and Fridays.
2. When a decision is made to enroll your child in the program, contact the academy office.
3. Submit the following information to the Academy Administration office:
 - Registration fee of \$75.00 (non-refundable) to reserve a space
 - Weekly tuition fee
 - Copy of Form 3231: Certification of Immunization
4. At the final step, you will receive:
 - Registration folder with enrollment packet
 - Parent Policies Handbook
 - Health Policies for Parents
5. Notify the Academy office of your child's entrance date bringing completed registration packet.

On the Application for Admission, complete address and phone numbers are required. It is extremely important to keep this information updated and current since this is our only means of contacting you. Georgia law requires that these forms be complete and updated by parents if any changes of information occur.

Items Supplied by Parents

Parents are required to provide the following items for each child enrolled:

- Diapers and wipes, if needed
- Breast milk or formula in bottle labeled with the child's full name
- Extra change of clothing (socks, undergarments, shirt, pants) in a gallon Ziploc type bag with all clothing labeled with child's name.
- Full Change of uniform (socks, undergarments, shirt, pants) in a gallon Ziploc type bag with all clothing labeled with child's name (ages 2- Pre-K).
- Other items may be requested on an as-needed basis

Escorting your child- Each child must be escorted in and out of the facility by an adult at all times. Please remember to turn off your car's engine before bringing your child inside the building. Children may not be escorted in and out by minors.

Arrival and Departure - It is important that parents adhere to the procedures for bringing children to school and picking them up as it ensures their health and safety. Children may arrive as early as 6:00am. We ask that all children arrive no later than 9:00am. Please log your child in and out using your 5 digit code on the Headmaster system. If you arrive or depart during times when the teacher(s) are engaged with the group or other children, you may always write a note for them or contact them later in the day when the children are napping. Conference appointments can be made with your child's teacher when desired.

To support your child's growing sense of daily and predictable routines and the learning experiences that are planned for your child and the other children please plan to arrive on time to help your child settle into the center no later than 9:00 a.m. for children in the infants – two year old classrooms. All children in three year old classes – pre-kindergarten should arrive by 8:00 a.m. Breakfast is served daily at 8:30 a.m. When children are repeatedly late, they miss important classroom instruction, activities, and/or play. Tardiness also disrupts learning for the rest of the class and neighboring classrooms.

Authorized Persons – Your child can **ONLY** be released to an authorized adult listed on the child enrollment file. If a teacher is not familiar with the person picking up a child, he/she will ask the individual to show identification before the child can be released. Please let anyone that might pick up your child know that they will be asked to show a picture ID so they are prepared and not offended. We care as much about the safety of your child as you do. Please note that children will not be released to anyone who appears to be under the influence of drugs and/or alcohol.

This policy is strictly enforced for the safety of your own child. Although you may list additional authorized persons to pick up your child on the Application for Admission, we would appreciate knowing if someone other than the parents will be picking up your child.

Custody Issues: The school has no legal authority to refuse to release a child to either parent unless a court order has granted temporary or legal custody to one parent or third party. In such cases, the school must be furnished a copy of the court order. The document must clearly forbid such parent from picking up the child from our program. The court decree must also be specific to the rights of visitation and if the parent is allowed, on certain occasions, to pick up the child from the center.

Uniform Policy Springfield Christian Academy is a uniform school. Boys and girls may wear navy, hunter green, yellow or baby blue collared tops and khaki bottoms. Long sleeved shirt should be worn in cool weather. Girls may wear

jumpers, skirts, pants and shorts. Boys may wear shorts in warm weather and slacks. Infants and students in the One Year Old class are exempt from the policy.

TUITION AND PAYMENT POLICIES

A registration fee of \$75.00 for the first child in the family and \$65.00 for the second child is due annually. This fee is non-refundable. All tuition fees are due no later than Tuesday morning by 9:00 a.m. and may be paid weekly, bi-weekly, or monthly.

Tuition must be paid in full for 5 days of attendance. There is no reduction in tuition if your child is absent during the school week. Your tuition helps to support the staff and is therefore due whether your child attends one day or five days. Tuition payments must be paid to hold your child's place. Tuition rates do not change on the child's birthday. Families with multiple children are awarded a 10% reduction in tuition costs per week for the oldest child. Weekly tuition will be waived during the week of Sabbatical.

Childcare Rates

	Weekly	Bi Weekly	Monthly	Registration
Infants	\$170.00	\$340.00	\$680.00	\$75.00 per child
1 yr. olds	\$160.00	\$320.00	\$640.00	\$65.00 second child
2 yr. olds	\$140.00	\$280.00	\$560.00	
3 yr. olds	\$135.00	\$270.00	\$540.00	
4 yr. olds	\$130.00	\$260.00	\$520.00	

Returned checks will be charged a \$35.00 handling fee. You will receive notification if a check has been returned. You are expected to pay the late fee and tuition by cashier's check, cash or money order.

Late Fees There will be a mandatory \$15.00 late charge for payments made after Tuesday. If tuition is not paid by Wednesday, an additional \$10.00 will be charged, thus accumulating a \$25.00 late charge shall be added to tuition.

Late Pick-up Fee - A late pick up fee of \$1 per minute will be assessed for children who are picked up after 6:30 p.m., which is when the center closes. Springfield Christian Academy may contact the Department of Family and Children's Services if a child is not picked up within 20 minutes of the center's closing, or for frequent late pick up of children. This is solely at the discretion of the administrative staff. Late pick-up fee will be due upon arrival of pick-up or automatically added to your family account.

TERMINATION

The contract for childcare may be terminated by either the parent/guardian or the center by giving **two weeks written notice** in advance of the ending date.

Enrollment will be terminated if an account remains unpaid. Payment by parent/guardian is due for the notice period, whether or not the child is brought to the center for care. Legal and or collection fees will become the responsibility of the parents.

Springfield Christian Academy may terminate childcare services without giving any notice if the parent/guardian fails to comply with the terms, including but not limited to timely payment of fees, or if the care of the child poses a direct threat to the health and safety of the teachers and/or other children enrolled.

Every effort will be made to prevent the notice of termination of a center from participation. Springfield Christian Academy, however, reserves, the right to give notice of termination of enrollment under these conditions:

- Tuition payments are two months behind and no pay plan has been arranged.
- Lack of follow through on special arrangements for payments.
- Failure to adhere to policies and procedures as communicated in the parent handbook.

- The program is unable to meet the developmental needs of the child.
- Consistent behavioral problems that result from failure to obtain requested child guidance evaluation(s).
- The parent or guardian exhibits behavior which is detrimental to the health and well-being of the children and staff in a classroom or negatively interferes with the normal functioning of the classroom.

A two week written notice is required for families who wish to take child(ren) on vacation during the year when school is in session. Tuition free vacation may be taken only once per calendar year. Students must be enrolled in the Academy at least one year.

Updating Personal Information - Parents are responsible for keeping all enrollment information such as home, work, or cell phone numbers, work locations, emergency contacts, doctors, and authorized pick –up persons, must be updated at all times. Please notify the school of any changes that may occur.

Absences - If your child is absent for any extended time, please notify the Director, Assistant Director or your child’s teacher immediately. There is no reduction in tuition for days absent or sick.

Withdrawal - All withdrawals must go through the school office. Parents must immediately notify the Child Care office and will also be required to fill out a Student Withdrawal Form. Without proper notification of withdrawal, weekly tuition will be billed to your account.

Transportation Services - Any child attending field trips transported by center vans must have a Vehicle Emergency Information form signed and on file in the Director's office. Parental permission slips must be signed. All fees must be paid prior to all scheduled field trips.

Guidance and Discipline Techniques – Reflection, re-direction, behavior contracts, positive reinforcement, etc., are examples of behavior modification used at the school to change undesirable behavior. Parent conferences will be used to resolve students' problems. Corporal punishment is not allowed even with parents' permission or request.

Emergency Closing - In the event of emergency school closings such as snow day, severe weather, etc. tuition will not be pro-rated.

MEDICAL CARE

In cases of emergency, Academy personnel will contact the parent as soon as possible. Keeping all forms updated will help us reach you without delays. Any child in need of medical care will be taken to Rockdale Medical Center at 1412 Milstead Ave. NE (770) 922-3000 by ambulance accompanied by the Director.

Administering Medications – All medications will be administered by the Director or Asst. Director. An Authorization for Medication form must be completed by parent. Medications must be clearly labeled with child's name, name of medication, dosage, time to be administered and in its original container. If medication can be given at home, please do so. **All medications must be hand delivered to the director, asst. director or teacher. Medications should not be packed in child's book bag.**

NO MEDICATIONS WILL BE ADMINISTERED WITHOUT PRIOR AUTHORIZATION!

Adverse Reactions to Medications -Any noticeable reaction to medication will be documented and description of the reaction will be recorded by the provider administering the medication. Parents will be notified.

ILLNESS/COMMUNICABLE DISEASES

Springfield Christian Academy operates as a “well-child” facility. We are not equipped to provide care for sick children. The following illness policies are mandated by our licensing agency and will be strictly enforced for the health, well-being and safety of all concerned.

Sick Child Policy- Every course of action is taken to reduce the spread of illness by encouraging hand washing and other sanitary practices. Under no circumstance may a parent bring a sick child to the child care program. If a child shows any signs of illness or is unable to participate in the normal routine and regular activities, the child should be kept home. Sick children expose other children, as well as the staff, to the spread of germs and require additional care and attention that is not available in a group care setting. Because illness can be a great disruption for all involved, your cooperation in preventing the spread of germs/illness is extremely important.

Exclusion of Sick Children In the event a child becomes ill and needs to be picked up, the parent(s) will be called and are expected to pick the child up within one hour (60 minutes). If the parent(s) cannot be reached, or have not arrived within an hour, the emergency contact person will be called and asked to pick the child up.

In accordance with state regulations and best practices, a sick child will not be permitted to return to care for 24 hours after the condition has returned to normal. The child may return 24-48 hours (depending upon the illness) after they received the first dose of an antibiotic, or as otherwise indicated by a doctor’s note. If you aren’t sure about whether or not to bring your child to care, please call the center to discuss it. Confirmed allergy related symptoms and non-communicable illnesses typically will not require exclusion.

Symptoms requiring removal of Child from Care

Fever –A fever is defined as having a temperature of 100°F or higher taken under the arm (or 101°F taken orally or 102°F taken rectally). For children four months or younger, the lower rectal temperature of 101°F is considered a fever. A child must be fever free for a minimum of 24 hours before returning to care. Please note that this means the child must be fever free without the aid of Tylenol or other fever reducing medication.

- Fever AND sore throat, rash, vomiting, diarrhea, earache, irritability, or confusion.
- Diarrhea: runny, water, bloody stools, or two or more loose stools within last four hours.
- Vomiting: two or more times in a 24 hour period.
- Breathing trouble: sore throat, swollen glands, loss of voice, hacking or continuous coughing.
- Runny nose (other than clean), draining eyes or ears.
- Frequent scratching of body or scalp, lice, rash, or any other spots that resemble childhood diseases, including ringworm.
- Child is irritable, continuously crying, requires more attention than I can provide without risking the health, safety or well-being of the other children in care

In accordance with BFTS rules, the current communicable disease chart of recommendations for exclusion of sick children from care and their readmission will be followed. Any cases or suspected cases of notifiable communicable diseases listed on the disease chart will be reported to the local county health department. Ill children may return to care 24 hours AFTER symptoms of the illness end, which means if the child is sent home with a fever, diarrhea, or vomiting they cannot return until they have been symptom free for 24 hours without the aid of medication

Serious Injury, Illness or death – Parents of any child who becomes ill or is injured while in care will be notified immediately of any illness or injury requiring professional medical attention, or any illness which may not require professional medical attention but which produces symptoms causing moderate discomfort to

the child such as, but not limited to, any of the following: elevated temperature, vomiting, or diarrhea. Special problems or significant developments will be communicated to the parents as soon as they arise. Parents will be notified immediately in the event a child becomes ill or injured. The Director will also call 911 and fax an incident report to Bright from the Start.

If the child has a temperature of 101 degrees or higher or has other symptoms, he will be removed from the classroom to prevent further contact. A chart of Communicable Diseases published by the Department of Health will be posted in the lobby.

EMERGENCY PROCEDURES

In the event of inclement weather, please contact Springfield Christian Academy at (770) 929-1813. Watch local television stations for broadcasting of school closings. If school closings are reported for Rockdale County public schools, the Academy will follow suit. You may also call the Church' Office at (770) 929-1111 to hear closing announcement.

If you are signed up for our text messaging feature, you will receive a text message notifying you of any schedule changes or closures. If you are not signed up and would like to be, please see the administrative staff.

Natural Disaster – In the event of fire, gas leak, bomb threat, or physical plant problems, staff shall take daily enrollment sheets and quickly escort students from building using fire escape routes to a safe distance from building. Staff not supervising students will assist in evacuation. When all students are accounted for and the building is deemed safe, students will re-enter building.

If the building is unsafe, the Director and Assistant Director will phone parents for pickup. If relocation is needed, the staff and students will go to Springfield North at 1120 Crowell Rd. in Covington, Georgia.

Emergency Plans - Emergency Plans are posted at the front entrance of the daycare. Plans are provided for viewing for power failure, severe weather, fire,

tornado, physical plant problems, and structure damage. These extreme operations may require the closing of the facility.

When operations are closed due to an emergency, tuition will not be pro-rated. In the event of emergency or severe weather, you will be notified of any schedule changes or closures.

If you are signed up for our text messaging feature, you will receive a text message notifying you of any schedule changes or closures. If you are not signed up and would like to be, please see the administrative staff.

Security - *For the children's protection, the entrances are kept locked at all times. No one will be permitted to enter the building without proper identification. Administrators and Academy staff will ask for proper identification of any visitors.*

Children with Special Needs

Springfield Christian Academy will make every effort to include children with special needs. Our staff will assess each child on a case-by-case basis in cooperation with the parents/guardians and other professionals, as appropriate. Every effort will be made to make reasonable accommodations and adaptations that are reasonably achievable.

Children with Disabilities - *Any child enrolled in the program with mental, physical, or developmental disabilities will be required to have a written statement describing the limitations of his/her disabilities. This will help to ensure the child gets appropriate instruction that meets the child's needs.*

Caring for children with Disabilities - *Any child having a known allergy, physical, mental, or developmental disability will be included into the regular schedule of activities. The staff will be required to take training to learn appropriate strategies meet the child's needs. Children with allergies or other disabilities will have a special plan of action provided by the parent and updated by the pediatrician every 90 days.*

DAILY CLASSROOM OPERATIONS AND PROCEDURES

Daily Schedule - Children may begin their day at Springfield Christian Academy as early as 6:00 a.m. The maximum time allowed for a child's school day is 10 hours. Daily schedules are clearly posted in each room for viewing. Schedules include a list of times and age appropriate activities. Schedules will include teacher - directed activities.

Please refrain from bringing children between 11:00 -2:00, this is very disruptive to lunch and napping schedules.

Meals -The academy provides breakfast, lunch, and snack. Milk is served with breakfast and lunch. Juice is generally served at snack time and water will be served may be served at any time. Each meal meets the daily requirements for basic food groups. Springfield Christian Academy day participates in the Child and Adult Care Food Program.

Breakfast is served from 8:30 to 9:00 a.m. Students will be served breakfast as a part of their tuition if they are at school before 8:50. Class time starts at 9:00 a.m.

for children excluding our three year old and pre-k class rooms. The completion of breakfast by that time allows the teacher to focus on the academic portion of the day.

A nutritious lunch and snack are included in your tuition cost and are prepared each day by a full-time cook that plans a nutritionally balanced menu.

Breakfast	8:30 a.m. - 9:00 a.m.
Lunch	11:30 a.m. - 12:00 p.m.
Snack	2:45 p.m. – 3:00 p.m.

Allergies When your child is enrolled, you should note all allergies on your child's enrollment form. Allergies will be posted in the classroom and special monitoring will be followed by the teacher and any food service staff to ensure the child is not served any unsafe food.

Occasionally, if a child has a very limited range of tolerated foods, special arrangements may be made with the Director for meals to be provided from home. **The Center must have a physician's note on file in order to accommodate any special arrangements.** Meals provided from home must meet the USDA guidelines for nutritionally sound and well-balanced meals. If the food is provided from home, it must be provided consistently every day and must be labeled with the child's name and date. As the center promotes healthy eating practices, please do not send chips, snack food, sweet desserts or carbonated beverages to school with your children. Food brought from home for sharing among the children **must be either whole fruits or commercially prepared packaged foods in factory-sealed containers.** All unused portions of food will either be discarded or returned to the parents.

Except in these special cases, food should not be brought into the center.

Rest Period - All children through the age of four will be provided with a rest period. The rest time will be from 12:00 p.m. – 2:30 p.m. each day. Some rest periods may exceed the normal time due to extra activities and field trips.

Personal Items - Your child will be given their own personal space to store belongings. All items must be in a backpack carried by your child. Please do not send toys or expensive electronic items, we will not be held responsible for lost or damaged items.

Each classroom has a designated place for parents to check every day to collect their child's belongings and for any communications about the day's activities. It is important that your child's cubby be checked daily to ensure that you do not miss any important communication.

Parties - We will have special celebrations from time to time and ask the parents to help in making these possible by signing up to bring special items as requested. Birthday treats may be brought to school with prior approval from your child's teacher. Please fill out the proper party form.

Car Seats - When leaving car seats for child pick-up, please label your child's seat with the first and last name and place it at the entrance of the facility.

REQUIREMENTS FOR PROGRAM PARTICIPATION

Immunization Form 3231- Parents must provide evidence of a current immunization certification at the time of enrollment. They will be given up to 20 days after enrollment to bring immunization or certificate before withdrawal.

Infant Care Policies and Procedures – All infants must have a written formula and feeding plan. All clothing, bottles and baby supplies should be labeled with child's name. Parents are expected to provide ample milk and food to sustain child all day; as well as diapers and wipes. Tie bibs and pacifiers attached to clothing is prohibited. Unfinished food and milk are not reoffered to baby.

Toddler Requirements - Class is available for toddlers beginning at age 13 months. Toddlers must be walking and able to drink from a no spill cup. We ask that no bottles, formula or pacifiers be brought with your child. A pacifier may be used

during naptime if needed. The center provides Vitamin D whole milk and juice for your child on a daily basis.

Potty Training prior to entering the Program - At Springfield Christian Academy we pride ourselves on fostering independence in every child. We ask that your child be potty trained prior to entering the Older 2's and 3 year old classes. This will assist the teacher in ensuring smooth transition from one activity to another on the daily schedule.

Potty Training- Potty training or toileting is a milestone that most of us find daunting, but it can be positive milestone. As parents and staff, we must first help a child to understand the experience they are about to undertake. Find comfortable words to use in referring to potty training: words such as “potty”, “wee-wee”, etc. Let them know that you’re there to help. Praise each and every step this will help to motivate the child, by giving them a sense of accomplishment. Springfield Christian Academy staff will make sure your child receives potty training every hour to instill consistency. Parents are required to provide pull-ups or underwear for their child. We ask that all children between the ages 2-3 years old who are not fully potty trained, wear clothing that the child can easily pull up and down. This requires, no fully body onesies, belts, or straps that restrict the children from removing their clothing on their own.

Approved Child Care Training for Staff - At least (10) hours of childcare training is required annually by staff that work in a childcare setting through the Department of Human Resources and other agencies. Training also includes classes required by the center that support the curriculum and a spiritual foundation.

Field Trips Each child attending at field trip or special activities away from the Academy must have written permission to attend. Under no circumstances will a child attend without written permission.

Child Abuse/Neglect If a child is suspected of being abused, the teacher will report her suspicions to the Director. The Director will report suspicions to the Department of Family and Children's Services.

Communicable Diseases – When there are recurring outbreaks of communicable childhood such as Measles or Chicken Pox, the local Health Department must be notified. If your child is expected of contracting this illness the Director will notify the Health Department.

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Notification of Outbreaks of Communicable Disease - In the event of an outbreak of a Communicable Disease, parents will be notified by a posting of a notice at the entrance of the facility or letter. Parents should refer to the Communicable Disease Chart in regard to seeing the doctor and how long to keep child out of school.

Outdoor Policy - Daily activities are required for your child, weather permitting. All children must participate during these activities. No child can be left unattended inside or outside of the center for any reason without adult supervision. A child may be excused from any activity for a limited period of time if there is documentation that outdoor activities are medically restricted.

Supply Lists- All students must have a change of clothes at school, two blankets for naptime (please launder each week), a book bag for transporting personal items and school supplies unique to their age group.

PARENT INFORMATION

Personal Property While visiting the center, it is important that you never leave your personal property accessible to children. You are asked to leave all belongings in your vehicle OR ask the Director to place your items in a secure location inaccessible to the children.

The following information is posted on a board in the lobby: A copy of Springfield Christian Academy's License, Copy of Rules, Review of Evaluation Report, Communicable disease Chart, Statement of Parental Access, Names of persons in Charge, Current Weekly Menu, and Emergency Plans for Severe Weather and Fire, Smoke Free Campus

Parent Involvement Team Each family is encouraged to join the Springfield Christian Academy Parent Involvement Team to show your formal support. Annual dues are \$10 per family and meetings are held at least quarterly or as needed. The PIT helps support the school in its endeavors to improve the educational standards for our students. Springfield Christian Academy encourages that each parent volunteer at least 10 hours of their time per school year to promote a family centered environment for our students.

Parents are asked to address any concerns or suggestions directly with the administrative staff or in written format through email at nmcallister@sbclive.org. This gives our school the opportunity to improve programming and answer questions that may arise. We do not recommend discussing concerns with other parents since it does not bring resolution to the matter. Positive relationships between parents and the teaching staff are crucial to maximizing the potential of your child's education. Parents should support the school in all ways, including resolving issues of concern directly with the administrative staff. Because children learn from observation, parents are also expected to treat all members of the administration and teaching staff at Springfield Christian Academy with respect and in a professional manner. Springfield Christian Academy does not tolerate

abusive or inappropriate behavior against its teachers or administration staff by parents, nor does it tolerate such behavior in front of students of any age.